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12-15-2016

AY 16-17 Meeting 2016-12-15

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Faculty Senate Meeting Minutes

December 15, 2016

1:00 to 3:00 p.m.

Hall of Honors

Senators in Attendance:

X	P. Blobaum (AL/UL)	X	J. Goode* (CAS)	X	X. She (COE)
X	M. Carrington* (CAS)		G. Howell (COE)	X	J. Shin (CAS)
X	X. Chen (CAS)	X	J. Klomes* (COE)	X	S. Spencer (CHHS)
	D. Cortese (CAS)		E. Mengova (COB)	X	A. Tamulis* (CAS)
X	N. Ermasova (CAS)		P. Mohanty* (COB)		C. Tymkow (AL/CHHS)
X	E. Essex (CHHS)	X	R. Muhammad* (AL/CAS)	X	S. Wadhwa (CHHS)
	L. Falconnier (CHHS)		B. Parin* (AL/CAS)		S. Wagner (AL/COB)
	L. Geller (UL)	X	Z. Ramamonjarielo* (CHHS)	X	B. Winicki* (COE)
X	D. Golland* (CAS)		G. Sargut (COB)		

* = Faculty Senate Executive Committee, Standing Committee Chairs

Others Present: D. Bordelon, S. Cervantes, S. Estep, W. Kresse (Parliamentarian), J. Smith, A. Vendrely

1. *Call to Order:* The meeting was called to order at 1:02 p.m., with quorum, by Faculty Senate President Winicki.
2. *Administrative Updates:*
 - o *Spring Enrollment–* Provost Bordelon thanked everyone for a good semester. She reported that total student headcount for Spring 2017 semester is down (3978 vs. 4310 last year). She said that most students not registered for Spring term are current students. Some may have financial or other holds on their accounts. She asked faculty to refer students with financial holds to Financial Aid or Student Accounts, and personnel in those offices will work with the students. She added that students' Fall term financial aid may be used for Spring term. Bordelon also reported 853 new transfer students; of those, 491 have been accepted. She reported 430 new master's students and 6 new doctoral students; of those, 219 and 0 master's and doctoral students have been accepted, respectively. Finally, she reported 915 new international students; of those, 685 have been accepted. Winicki asked to what programs international students have applied. Bordelon replied Computer Science, Management Information Systems (MIS), MBA, and Health Administration. She added that GSU personnel are calling 1) students who were enrolled for Fall semester but are not yet enrolled for Spring, and 2) new students who have been admitted but

who have not yet enrolled for Spring. Essex asked about a student coming into her program who had requested deferred admittance. Bordelon asked for the student's name, and for information on other students who are in a similar situation.

- *Freshmen 2017 applications*– Bordelon reported that to date, GSU has received 318 applications from potential 2017 freshmen, down from 450 applications at this time last year. Of the total number of applicants, 86 students have been admitted. Of 81 of those admitted students, 37 are direct admits, 22 are Smart Start in math and English, 19 are Smart Start in math, and 3 are Smart Start in English. She added that Admissions personnel will be meeting with high school guidance counselors during Spring semester.
- *Response rate for Fall 2016 SEIs; comparison with. Fall 2015; paper vs. online SEI comparison*– Provost Bordelon reported that compared to a 64% response rate for paper SEIs last Fall term, the response was 46% for all on-line SEIs this Fall term. Last Fall term there was a 42% response rate for on-line SEIs. This Fall, for classes for which the SEIs were available to students less than seven days, the response rate was 22%. For classes for which SEIs were available for two weeks, the response rate was 46%. For classes for which SEIs were available for longer than 2 weeks, the response rate was 73%. Students who dropped courses received a questionnaire concerning why they dropped the class; the response rate to this questionnaire was 9%. Bordelon said that a future goal is to make SEIs accessible to students through Blackboard. Golland said that some faculty are having problems with SEIs, such as students receiving incorrect SEIs. Bordelon requested specific information from any faculty experiencing problems. She also reported that the SEI task force met last week.
- *Proposal regarding undergraduate flat tuition rate when registered for at least 12 hours*– Winicki asked if students taking more than 12 hours would be required to pay tuition at the 15-hour rate. Bordelon replied that the administration is still working on such details. As part of this work, Kim Thomas is examining financial implications of various tuition structures. Bordelon said that the results of this work will be presented at the PBAC meeting.
- *Possible software for classroom assignments*– GSU in the past had used software called R25 to help with classroom scheduling; however, that software is no longer supported. Estep said that current software exists to allow GSU's class schedules to be more flexible. She asked administrators if it would be possible to talk to software vendors about more flexible and efficient scheduling. Bordelon replied that this issue would be taken into consideration.
- *Information from Clearinghouse (Fall 2014 freshmen, reasons for leaving GSU, transferring to another institution, retention comparison vs. other Illinois public universities)*– Bordelon circulated copies of "Freshman Migration and Destination Information (attached)," which summarized retention rates and alternative destinations of students who began as freshmen at GSU in Fall 2014. When the Fall 2014 to Fall 2015 retention rate of 59.1% is compared to other Illinois schools, GSU's retention rate is second to last. Essex asked if this low retention rate is due to GSU having a high proportion of Early Start students, who might be at higher risk of dropping out.
- *Profiles of Academic Majors timeline*– Provost Bordelon reported that the new Profiles of Academic Majors was posted on-line Monday.
- *Faculty and administration searches*– Provost Bordelon reported that some searches are continuing into the Spring, and others are beginning. The Dean of COB search is continuing into Spring term, and a search will start in Spring for a new Dean of CAS. Dean Evans will be chairing that search. Winicki requested an update on the Chair of the Division of Education search.

- *Public comment regarding APERC/Administration recommendations prior to Board of Trustees' vote at March meeting*– Provost Bordelon reported that the public comment period is scheduled to occur before the APERC/Administration recommendations are considered by the Board at the meeting.

Bordelon then reminded faculty to notify students concerning what will happen in their classes in the event of a university closure due to inclement weather. In addition, she asked faculty not to allow students to sit in on classes if they are not registered. If a student is in class but not on the class roster, she asked faculty to send the student to the Registrar's office. Golland asked when Kim Thomas would be attending a Senate meeting to explain GSU's athletic budget. Bordelon replied that Thomas will come to the January Senate meeting.

3. *Review and approval of November 2016 Faculty Senate minutes*– Blobaum made a motion to approve the November 2016 minutes; Muhammad seconded. The motion passed with one abstention.
4. *Faculty Senate Action and Discussion Items:*
 - *Posting of standing committee minutes in portal*– Carrington reported that she is currently working with Monica Holden and committee chairs on this. She expects that they will be able to work out details *via* email.
 - *"Non-academic" policies processes*– Tamulis reported that Kim Thomas wants to see all policies going through EPC, for financial implications. Tamulis suggested to her that she ask the Provost for access to the policies. Tamulis also said that he is waiting for some kind of flow chart from Thomas for non-academic policies. Senators then discussed problems with running faculty searches. Winicki suggested that Estep draft a policy on faculty searches. She added that a Human Resources document pertaining to faculty searches exists, but it is not adequate, and a policy is needed.
 - *Policy 35 (Emeritus), language change per Provost Bordelon*– At the last Senate meeting, language was removed from this policy. The Provost disagree with the change, and sent the policy back to EPC. EPC then replaced the language and reworded it (attached). The latest revised policy comes to the Senate moved and seconded by EPC. The revised policy passed unanimously by voice vote.
 - *Policy 39 (SEIs) revision*– The revision to Policy 39 comes to the Senate moved and seconded by EPC. Muhammad asked about the implications of low response to on-line SEIs. The revised policy passed by voice vote, with one "no" vote.
 - *Policies 2 and 3 (UCC timelines, etc.)*– Tamulis said that these policies do not reflect how UCC actually works. He added that Parin might write a proposal for a new policy.
 - *Revision of Standing Rules*– Tabled.
 - *Task Force on Class Schedules to include Registrar Huang and Bonnie Simpson; survey of stakeholders*– Golland and Tamulis will co-chair the task force. Golland made a motion to create a charge and time line for the task force; Klomes seconded. The motion passed unanimously by voice vote. Winicki requested that Golland and Tamulis write a draft charge to present to the Senate in January. Golland volunteered Cortese for the task force. Winicki will send out a call for additional appointees to the task force after the next Senate meeting.
 - *Schedule January 2017 Faculty Senate Executive Committee meeting*– The January Executive Committee meeting is scheduled for Thursday January 12th at 1:00 pm.

5. *Faculty Reports (Reminder: AY 15-16 Annual Written Reports from Committees):*

- *APRC*- Wadhwa reported that cyclical program reviews are beginning in February. The committee will schedule meeting times with the people filing program reviews.
- *EPC*- No further report.
- *UCC*- Spencer reported that the committee is continuing with ongoing work. She added that UCC currently does not have a backlog of submissions.
- *Graduate Studies Council*- No report.
- *General Education Council*- Tamulis reported that the Council is requesting and receiving rubrics from people teaching Junior seminars. He said that the quality of the rubrics varies. Winicki asked if the Provost's office is assisting the council in contacting faculty. Tamulis replied no; that Zell is contacting faculty.
- *SEI Task Force*- The task force met last week.
- *IBHE-FAC*- No report.
- *APERC*- Carrington reported that the committee is progressing in its work, and has been asked by the Provost's office to consider both whole programs and concentrations for elimination.
- *Bargaining Unit*- Estep reported that the new UPI contract is now posted on the GSU Portal. She distributed hard copies of the contract to senators. She reported that the grievance hearing concerning APERC will occur Monday. She asked that two resolutions concerning program eliminations be presented to the Board of Trustees—one from APERC, and one from the GSU administration. She added that all division criteria must be revised, especially language pertaining to faculty service. She also reminded senators that UPI will soon have its own faculty excellence awards.

Justin Smith, President of the Student Senate, addressed the senators. He expressed his concern about division within the university. He also asked about Policy 21, the honors policy. He said that students have spoken to him about criteria for honors, according to the policy, and suggested that the criteria might require revising. Senators discussed the policy, and will continue this discussion in a future Senate meeting.

Essex announced that she is scheduling a documentary on defunding of higher education to be shown soon at GSU.

6. *Adjournment:* Golland made a motion to adjourn. Adjourned at 3:04.

Next meetings: Executive Committee, January 12, 1:00 to 3:00 p.m., Library Conference Room (D2417)
 Faculty Senate, January 19, 1:00 to 3:00 p.m., Hall of Honors

Respectfully submitted,

Mary Carrington
 Faculty Senate Secretary